

Circular 1(for parents of students of class Pre-School to IV)

Dear Parent(s)

Hope you and your family members are doing well and are taking good care of yourselves by adhering to all instructions issued by the government related to Covid19. It is a tough and challenging time for all of us as almost the entire world is battling towards this virus. The Lock down of the country for such a long duration has created a crisis at all fronts economically. We, at RDPS too, are facing a hard situation financially and have lot of constraints of funds.

The fees for the qtr. I (April-June 2020) are payable by you as under:

Tuition fees:	Rs.10995/-
Annual charge:	Rs. 990/-
Development fund:	Rs.1435/-
Diary & syllabus:	Rs.300/-
Total:	Rs.13720/-

You are, therefore requested to make the above payment at the earliest and preferably by 25th of April, 2020 to enable the school to overcome its financial crisis and to make payment of salary to the teachers/staff on time.

In case you find it difficult to make payment in one instalment, you may make the payment on monthly basis, for April by 25.04.2020, for May by 15.05.2020 and remaining by 10.06.2020.

Due to restrictions imposed on movements on account of lockdown, the above payment may be made as follows:

1.By transferring the amount online to school's Saving A/c NO. 0649010100018046, Punjab National Bank, Madhuban Chowk, Rohini, Delhi (IFSC PUNB 0456300).

2. Through Parents' APP

(can be downloaded from google play store named '**RDPSROHINI**')

The APP has option to pay fee monthly, by monthly and quarterly. You may opt whichever is convenient to you. You need not to panic as the APP has all the details of your ward and fee.

After transferring the amount, the details of transfer code, name of the student/class/section/admission number etc. be intimated to the school on its mail ID (contact@rdpsrohini.edu.in). You are suggested to keep an Electronic copy of the fee paid. Fee Receipt will be issued later.

Still, if you feel any difficulty or you have any query, do not hesitate to call Mr. Sushil Jindal on 9810307852.

We further pray to the almighty for the safety of you and your family members in the present pandemic crisis.

Soliciting your kind co-operation please.

With regards
Dr.Praveen Gupta
Principal
R.D.P.S.
Rohini